

ICE EDGE CONSULTING ITEMISED PRICE LIST:

All prices are adjustable with reference to individual case assessments and specific client circumstances and we will beat any quote received elsewhere (quote in

All monthly service agreements will be compiled of fixed price items and all services outside of this agreement will be billed at the appropriate rate per hour.

<u>CODE</u>		<u>COST</u>	<u>REGULARITY</u>
<u>A ACCOUNTING AND AUDITING:</u>			
<u>Recruitment and screening of staff:</u>			
A01	Meeting with client to discuss accounting and bookkeeping staffing requirements	R 500.00	Per hour
A02	Placing of adverts and screening of CV's received	Cost of advert	Per advert
A03	Interviewing selected candidates and compiling a short list for the client	R 500.00	Per hour
A04	Screening and assessing current staff and reporting on findings to management	R 500.00	Per hour
<u>Bookkeeping services:</u>			
A05	Collection and delivery of information	R 5.00	Per kilometer
A06	Sorting of documentation (when not filed)	R 650.00	Per month
A07	Processing of information on Pastel (incl management reports)	R 500.00	Per month
A08	Debtors management (invoicing and statements to debtors)	R 250.00	Per month
A09	Extra cost for processing larger quantities (>2 bank accounts)	R 250.00	Per month
<u>Payroll services:</u>			
A10	Management and staff salary structuring	R 750.00	Per year
A11	Weekly wage preparation and payslips	R 150.00	Per week
A12	Salary preparation and payslips (10 or less employees)	R 250.00	Per month
A13	Salary preparation and payslips (10 - 25 employees)	R 400.00	Per month
A14	Salary preparation and payslips (25 or more employees)	R 500.00	Per month
<u>Annual financial statements, income tax and statutory audit:</u>			
A15	Individual basic income tax - IRP5 only (includes administration)	R 500.00	Per year
A16	Individual income tax - with additional income sources (includes administration & provisional tax)	R 750.00	Per year
A17	Individual income tax - with commission earning (includes administration & provisional tax)	R 900.00	Per year
A18	Sole Proprietor annual financial statements & income tax (includes administration and provisional tax)	R 2,000.00	Per year
A19	Partnership annual financial statement & income tax (includes administration and provisional tax)	R 2,250.00	Per year
A20	Trust annual financial statements & income tax (includes administration and provisional tax)	R 2,500.00	Per year
A21	Close Corporation annual financial statements & income tax (includes administration and provisional tax)	R 3,500.00	Per year
A22	Company annual financial statements & income tax (includes administration and provisional tax)	R 4,000.00	Per year
A23	Statutory audit file preparation (includes A22)	R 14,500.00	Per year
A24	Statutory audit file independent review and sign off by Du Plessis & Associates Inc.	R 3,000.00	Per year
A25	Statutory independent review file preparation and sign off (includes A22)	R 10,000.00	Per year
A26	Additional cost for capital gains tax calculations included above	R 500.00	Per year
<u>Outsourcing services: These costs are a guideline as specific needs should be considered and adjusted for</u>			
A27	Junior administration clerk and bookkeeper	R 4,500.00	Per month
A28	Senior administration clerk and bookkeeper	R 6,500.00	Per month
A29	Chief Financial Officer appointments and board responsibilities (per board meeting)	R 550.00	Per hour
A30	Risk Management department (full scope of functions - Corporate Governance excl internal audits)		Dependant on scope
A31	Internal audit function (per assignment)		Dependant on scope
<u>B DUE DILIGENCE</u>			
<u>Costs quoted below are a guideline and will depend on individual complexity:</u>			
B01	Acquisitions and mergers advisory		Dependant on scope
B02	Negotiations and consultations with target parties		Dependant on scope
B03	Business valuations and business assessments	R 3,000.00	Per valuation
B04	Financing and investment advisory		Dependant on scope
B05	Policies and procedures compilation and implementation		Dependant on scope
<u>C TAXATION SERVICES</u>			
<u>Registrations:</u>			
C01	Registration for VAT	R 1,000.00	Per registration
C02	Registration for PAYE, UIF	R 500.00	Per registration
C03	Registration for income tax	R 500.00	Per registration
<u>Returns submissions:</u>			
C04	Submission of VAT201 via e-filing	R 200.00	Per submission
C05	Submission of EMP201 via e-filing	R 200.00	Per submission
C06	IRP 5 preparation and reconciliation (if < 10 staff members)	R 500.00	Per submission
<u>Applications and advisory:</u>			
C07	Application for tax clearance certificates (good standing/tenders)	R 350.00	Per application
C08	Application for tax directives	R 450.00	Per application
C09	Tax advisory and strategy	R 550.00	Per consultation

<u>CODE</u>		<u>COST</u>	<u>REGULARITY</u>
<u>D COMPLIANCE</u>			
<u>Statutory incorporations and submissions:</u>			
D01	Application to reserve a company name	R 100.00	Per submission
D02	Application for extension of a name reservation	R 60.00	Per submission
D03	Application for defensive name reservation	R 500.00	Per submission
D04	Application for renewal of defensive name registration	R 60.00	Per submission
D05	Application to transfer reserved or defensive name	R 150.00	Per submission
D06	Notice of incorporation (Basic)	R 750.00	Per submission
D07	Notice of incorporation (Specific)	R 1,250.00	Per submission
D08	Notice of amendment to the memorandum of incorporation	R 600.00	Per submission
D09	Notice of alteration of memorandum of incorporation	R 600.00	Per submission
D10	Notice of translation of memorandum of incorporation	R 600.00	Per submission
D11	Notice of consolidation of memorandum of incorporation	R 600.00	Per submission
D12	Notice concerning company rules	R 200.00	Per submission
D13	Notice of result of vote on company rules	R 200.00	Per submission
D14	Application to convert a close corporation	R 250.00	Per submission
D15	Notice of change of financial year end	R 100.00	Per submission
D16	Notice of special resolution to wind up solvent company	R 600.00	Per submission
D17	Application of re-instatement of de-registered company or external company	R 600.00	Per submission
D18	Filing a special resolution not addressed	R 250.00	Per submission
<u>Annual returns:</u>			
D19	CIPC annual return - Company - Less than R1 Million turnover	R 300.00	Per submission
D20	CIPC annual return - Company - Less than R1 Million turnover (late submission)	R 400.00	Per submission
D21	CIPC annual return - Company - At least R1 Million but less than R10 Million Turnover	R 650.00	Per submission
D22	CIPC annual return - Company - At least R1 Million but less than R10 Million Turnover (late submission)	R 800.00	Per submission
D23	CIPC annual return - Company - At least R10 Million but less than R25 Million Turnover	R 3,000.00	Per submission
D24	CIPC annual return - Company - At least R10 Million but less than R25 Million Turnover (late submission)	R 3,500.00	Per submission
D25	CIPC annual return - Company - R25 Million or more turnover	R 4,500.00	Per submission
D26	CIPC annual return - Company - R25 Million or more turnover (late submission)	R 5,500.00	Per submission
D27	CIPC annual return - Close Corporation	R 300.00	Per submission
D28	CIPC annual return - Close Corporation (late submission)	R 450.00	Per submission
D29	CIPC Searches	R 175.00	Per search
<u>Sundry correspondance and submissions:</u>			
D30	Restoration for non compliance	R 500.00	Per submission
D31	BEE certificate	R 700.00	Per submission
D32	Written confirmations and formal letters on behalf of clients to third parties	R 150.00	Per instruction
<u>E HOURLY RATES AND AGREEMENTS</u>			
E01	Initial consultation with a prospective client	Free	
E02	Trainee Accountant rate per hour	R 200.00	Per hour
E03	Administrative Assistant rate per hour	R 250.00	Per hour
E04	Senior Trainee Accountant rate per hour	R 400.00	Per hour
E05	Senior Accountant/Manager	R 550.00	Per hour
E06	Practice Principal rate per hour	R 600.00	Per hour
E07	Monthly individualised client service agreement	As compiled	Per month
<u>F PACKAGES</u>			
F01	<u>Basic company registration pack</u>	R 4,000.00	Per pack
	- Name reservation		
	- Statutory Registrations		
	- Pre-Incorporation agreement		
	- Incorporation		
	- Initial minutes of meeting		
	- Company register		
F02	<u>Statutory registrations pack</u>	R 1,750.00	Per pack
	- PAYE Registration		
	- UIF Registration		
	- Business Income tax Registration		
	- Workmens Compensation Registration		
F03	<u>Appointment as company secretary</u>	R 1,500.00	Per Annum
	- Minutes of all meetings		
	- Maintenance of company register		
	- General Advisory to board		
	- Attendance at board meetings		